

Clearstream

Fund Desk

Fund Provider Portal – Brochure



Fund Provider microsite

Fund Providers get the opportunity to build its own microsite profile within the Fund Provider Portal and to upload news and information about the company and product related documents (e.g. roadshow presentation, webinar recordings). The Fund Provider is responsible for the content and actuality of the microsite and is asked to upload any information independently.

The Fund Provider microsite contains:

- Company Details and logo
- Contacts
- Newsfeed
- Profiled Funds / Funds in focus incl. fund documents (if available at fundinfo.com)
- Daily order report preference

Access rights & authorisation process

Access rights

The Fund Provider Portal section is essentially aimed at persons who are responsible for the relationship management and monitoring of contracts. However, all persons who signed the corresponding application and submitted the original to Clearstream Fund Desk have access rights (N.B. For administrative reasons, it is recommended that no more than two persons are granted access rights.)

Authorization process

1. Go to www.clearstream.funddesk.com
2. Login: In this screen, applicants will be asked to enter user name and password. If no registration is made yet applicants will be asked to give information about the company and personal data as well as a password. In this section, a click on the box 'I have printed, completed and faxed the agreement' is required to download the corresponding application form.
3. Complete application forms have to be submitted to Clearstream Fund Desk by E-mail or fax. Original copies must be sent physically.
4. Once the application form has been received and checked, Clearstream Fund Desk will issue the access rights via e-mail.

Contact details for registration

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